



JOINT HEALTH AND SAFETY COMMITTEE (JHSC) MINUTES

June 10, 2015

PRESENT: Senora Baldry, Kate Dewey, Jen Elliott, Robin Ewert, Brenda Godin, Andrea Gordon, Mike Goss, Brian Jeffs, Michelle Morris, David Quinlan, Erin Schwarz, Adam Wright

ABSENT: Mark Butt, Tracy Briscoe, Kelly Martin, Mark Twardowski

1. Welcome

The agenda was approved with the addition of new items under section 7 – New Business.

Moved by Erin Schwarz
Seconded by Mike Goss

The May 13, 2015 minutes were approved as written.

Moved by Michelle Morris
Seconded by Brenda Godin

2. Business Arising from the Minutes

a) Green screens

A Request for Quotation has gone out for a new vendor. The innovation department is working on updating instructions for the proper use of the current green screens.

Action: This item will be followed up at the next meeting.

b) Midland Learning Centre

A management member confirmed that the location will remain the same for the 2015-2016 school year. In the meantime, the search continues for a new location.

Action: This item will be followed up at the next meeting.

c) Orchard Park

A management member confirmed that lighting improvements are scheduled for the summer.

Action: This item will be followed up for the next meeting.

d) Hurononia Centennial E.S, GFI plugs

A management member confirmed that the Electrical Inspector confirmed that GFI is not required for the Lift pump installations at Huronia Centennial.

Action: This item will be removed from the agenda.

e) Victoria Harbour portable clean-up

A resource member confirmed with the custodian that the area has now been cleaned up.

Action: This item will be removed from the agenda.

f) Bayview parking lot

A management member confirmed that drainage improvements are planned for this summer and that the area in question is the current snow ploughing area. A resource member will find out details of the drainage improvement.

Action: This item will be followed up for the next meeting.

g) Andrew Hunter construction

A resource member confirmed that the area in question has been resolved.

Action: This item will be removed from the agenda

h) Oakley Park basketball court

A resource member confirmed that a work order has been submitted for correct the situation.

Action: This item will be followed up for the next meeting.

i) Birchview Dunes outlets (metal plates)

A management member confirmed that the outlets (metal plates) are to code for institutions.

Action: This item will be removed from the agenda.

j) Ergonomics due to Safe Welcome program

A management member confirmed that a reasonable solution is being looked into. A field test will be scheduled next school year.

Action: This item will be followed up for the next meeting.

k) Cabinets (items on top)

A resource member confirmed that sprinkler heads require an 18" clearance. Committee members are requested to include any issues when doing inspections.

Action: This item will be removed from the agenda.

l) Epi-pens

A management member advised the committee that the subject of keeping an epi-pen supply in schools was tabled at the Administrative Council meeting in May. The consensus was that, due to problems with checks and balances of the management of the equipment, the program will not proceed at this time. The management member did confirm that the SCDSB will be contacting the pharmaceutical companies to help identify needy families and facilitate providing needed epi-pens.

Action: This item will be removed from the agenda.

m) Paper towels/hand dryers

This item will be addressed at the September 2015 meeting

n) Electrical outlets

This item will be addressed at the September 2015 meeting

3. Incident & Concern Reports

a) Aggressive Incidents

Nothing to report

b) Concern Reports

Nothing to report

c) Notice of Occurrences

Nothing to report

4. Inspection Reports

a) Mapleview Heights ES and Forest Hill ES

A group discussion took place regarding the significant pot holes in the parking lots. A resource member will investigate.

Action: This item will be followed up at the next meeting.

b) Hyde Park PS

A group discussion took place regarding the difficulty in changing light bulbs due to difficult angle. A resource member will investigate.

Action: This item will be followed up at the next meeting.

5. Sub-Committee Reports

a) JHSC Terms of Reference

A management member indicated that talks with the bargaining units continue.

Action: This item will be followed up for the next meeting.

b) Safety Plan Best Practices

A management member will follow up with the Special Education department

Action: This item will be followed up for the next meeting.

c) Risk Assessment

Nothing new to report

6. Ministry of Labour Reports

Nothing new to report

7. New Business

Nothing new to report

8. **Correspondence**

Nothing to report.

9. **Recommendations**

Nothing to report.

10. **Professional Development**

Nothing to report

11. **Adjournment**

Meeting adjourned at 11:30am

Moved by Adam Wright
Seconded by Mike Goss

The next meeting will take place Wednesday, September 16, 2015 in the Georgian room at the Education Centre

Prepared by: Carrie Lansing

LIST OF HEALTH AND SAFETY COMMITTEE MEMBERS

<u>WORKER MEMBERS</u>	<u>GROUP</u>	<u>LOCATION</u>
Erin Schwarz	A.E.S.P.	Education Centre
Andrea Gordon	O.P.S.E.U.	Education Centre
Adam Wright	C.U.P.E.	Portage View P.S.
Mike Goss	O.S.S.T.F.	Eastview S.S.
Jennifer Elliott	S.C.E.T.F.	Nottawasaga/Creemore P.S.
Kelly Martin	O.P.S.E.U.	W. C. Little E. S.
Mark Butt	S.C.E.T.F.	SCETF Office
Brenda Godin	C.U.P.E.	Barrie Central C.I.
Tracy Briscoe	D.E.C.E.	Baxter Central P.S.
<u>MANAGEMENT MEMBERS</u>	<u>GROUP</u>	<u>LOCATION</u>
Brian Jeffs	Superintendent of Business Services	Education Centre
Senora Baldry	Elementary Principal	Alcona Glen E.S.
Mark Twardowski	Manager of Maintenance and Environmental Services	Education Centre
Michelle Morris	Secondary Vice-Principal	Twin Lakes S.S.
<u>RESOURCE</u>	<u>GROUP</u>	<u>LOCATION</u>
David Quinlan	Corporate Risk Officer - Health and Safety	Education Centre
<u>OBSERVERS</u>	<u>GROUP</u>	<u>LOCATION</u>
Kate Dewey	O.S.S.T.F. (District 17 Simcoe Occasional Teachers Bargaining Unit)	N/A
Robyn Ewert	E.T.F.O. (Occasional Teachers Local Simcoe County)	N/A