



JOINT HEALTH AND SAFETY COMMITTEE (JHSC) MINUTES

November 11, 2015

PRESENT: Eric Couture, Kate Dewey, Jen Elliott, Mario Ernestica, Robin Ewert, Andrea Gordon, Mike Goss, Michelle Morris, David Quinlan, Erin Schwarz, Mark Twardowski

ABSENT: Senora Baldry, Tracy Briscoe, Mark Butt, Brian Jeffs, Kelly Martin

1. Welcome

The agenda was approved with the addition of new items under section 7 – New Business.

Moved by Michelle Morris
Seconded by Mike Goss

The October 14, 2015 minutes were approved as written.

Moved by Andrea Gordon
Seconded by Mike Goss

2. Business Arising from the Minutes

a) Green screens

A resource member shared an email from the Principal of Innovation that was sent to the system which lays out the parameters of green screen use.

Action: This item will be removed from the agenda.

b) Midland Learning Centre

A management member confirmed that the location will remain the same for the 2015-2016 school year. In the meantime, the search continues for a new location.

Action: This item will be followed up at the next meeting.

c) Ergonomics due to Safe Welcome

A group discussion took place regarding possible options to adding costly additional units. A management member is investigating an appropriate solution.

As clarification from the October minutes, a maintenance work order and not a helpdesk ticket should be issued for repairs if a safe welcome unit fails.

Action: This item will be followed up at the next meeting.

d) Kindergarten toileting

A resource member discussed Memo 2010-2011:250R and advised that no updates regarding toileting have been made to the memo. The resource member will consult with the appropriate Superintendent regarding updated information in light of the fact that circumstances have now changed with the introduction of all day every day Junior Kindergarten.

Action: This item will be followed up for the next meeting.

3. Incident & Concern Reports

a) Aggressive Incidents

Nothing to report

b) Concern Reports

Nothing to report

c) Notice of Occurrences

Nothing to report

4. Inspection Reports

a) Mapleview Heights ES and Forest Hill ES

A resource member indicated that Mapleview Heights is being fixed on an ongoing basis as a short term solution until budget allows a complete reconstruction. The resource member also confirmed that pavement patching at Forest Hill has been completed. A worker member will confirm at next inspection.

Action: This item will be removed from the agenda.

b) Hyde Park PS procedure for changing light bulbs

A resource member indicated that the Operations and Design and Construction depts. have been advised of the design concerns with the lights and need for a resolution.

Action: This item will be followed up at the next meeting.

5. Sub-Committee Reports

a) JHSC Terms of Reference

A resource member will follow up regarding an update from a management member.

Action: This item will be followed up for the next meeting.

b) Safety Plan Best Practices

A group discussion took place regarding Recommendation Response to 2015-16:02. A resource member will move forward with a view to the standardization of process and a consistent format.

Action: This item will be followed up for the next meeting.

c) Risk Assessment

Nothing new to report

6. Ministry of Labour Reports

A resource member is awaiting further information regarding inspections and will keep the committee informed.

7. New Business

a) Safety boots

A group discussion took place regarding protocol for safety boots. A resource member confirmed that according to the Occupational Health and Safety Act, safety footwear in certain areas are required where there is a potential for injury to the foot. Shops, such as woodworking, transportation and manufacturing would be potential areas.

Action: This item will be removed from the agenda.

b) Water shortage at Orillia area school

An observer member brought forth the concern that there was an Orillia area school experiencing a water shortage. A management member advised that while the Cumberland Beach site is being renovated, students are attending the Ardtrea site, and as a result, is presenting an additional load to the school which is serviced by a well. The management member advised that additional water is being trucked in to keep the cistern filled for the current school year.

Action: This item will be removed from the agenda.

c) PA systems

A worker member brought forth the concern about the extremely high volume level of the PA system when working in school mechanical rooms. A group discussion took place regarding the challenge of achieving a balance between the ability to hear the message in rooms where there are varying noise levels of equipment (eg. Mechanical rooms, music and tech rooms etc.) A resource member will investigate.

Action: This item will be followed up at the next meeting.

8. Correspondence

Nothing to report.

9. Recommendations

Nothing to report

10. Professional Development

Nothing to report

11. Adjournment

Meeting adjourned at 11:00am

Moved by Andrea Gordon
Seconded by Michelle Morris

The next meeting will take place Wednesday, December 9, 2015 in the Georgian room at the Education Centre

Prepared by: Carrie Lansing

LIST OF HEALTH AND SAFETY COMMITTEE MEMBERS

<u>WORKER MEMBERS</u>	<u>GROUP</u>	<u>LOCATION</u>
Erin Schwarz	A.E.S.P.	Education Centre
Andrea Gordon	O.P.S.E.U.	Education Centre
Mario Ernestica	C.U.P.E.	Bayview P.S.
Mike Goss	O.S.S.T.F.	Eastview S.S.
Jennifer Elliott	S.C.E.T.F.	Nottawasaga/Creemore P.S.
Kelly Martin	O.P.S.E.U.	W. C. Little E. S.
Mark Butt	S.C.E.T.F.	SCETF Office
Eric Couture	C.U.P.E.	Education Centre
Tracy Briscoe	D.E.C.E.	Baxter Central P.S.
<u>MANAGEMENT MEMBERS</u>	<u>GROUP</u>	<u>LOCATION</u>
Brian Jeffs	Superintendent of Business Services	Education Centre
Senora Baldry	Elementary Principal	Alcona Glen E.S.
Mark Twardowski	Manager of Maintenance and Environmental Services	Education Centre
Michelle Morris	Secondary Vice-Principal	Twin Lakes S.S.
<u>RESOURCE</u>	<u>GROUP</u>	<u>LOCATION</u>
David Quinlan	Corporate Risk Officer - Health and Safety	Education Centre
<u>OBSERVERS</u>	<u>GROUP</u>	<u>LOCATION</u>
Kate Dewey	O.S.S.T.F. (District 17 Simcoe Occasional Teachers Bargaining Unit)	N/A
Robyn Ewert	E.T.F.O. (Occasional Teachers Local Simcoe County)	N/A