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EMPLOYMENT OPPORTUNITIES

June 28, 2018

Secretary (Information Services) Vacancy at WHSC

Workers Health & Safety Centre (WHSC), Ontario's only labour-endorsed, government-designated, health and safety training organization is seeking a full-time Secretary (Information Services) in our Markham Office.

We encourage you to share these postings with your members.

Applications are due no later than 4:00pm, Friday, July 20, 2018.

Applications should be sent to the attention of:

Andrew Mudge

Assistant to the Executive Director – Administration

amudge@whsc.on.ca

Markham Office, [675 Cochrane Drive](#)

Suite 710, East Tower

Markham, ON, L3R 0B8

Download WHSC Posting:

[Secretary \(Information Services\) - Markham](#)

Please note: We thank all those who submit an application; however, we will only be contacting those to whom an interview is offered.

WHSC is committed to fostering a workplace that is both inclusive and representative of the communities we serve. To meet these objectives, we invite all qualified candidates from diverse backgrounds to apply. It is WHSC Policy that all employees work in an inclusive environment that acknowledges and promotes equal rights for all persons, including those with disabilities, as outlined in the Canadian Charter of Rights and Freedoms, the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, 2005. Please be advised that disability accommodation is available upon request.

To learn more about WHSC, be sure to visit www.whsc.on.ca

Please submit resumes to amudge@whsc.on.ca

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